



In-Year Admissions Arrangements

INFORMATION

The Ongar Academy is an 11-18 mixed comprehensive school with a STEM (Science, Technology, Engineering, Mathematics) focus. The number to be admitted to Year 7 in 2017 is 120.

High expectations, strong discipline and an intention to see all students attaining an English Baccalaureate (GCSEs in English, Mathematics, Science, History or Geography and a Modern Foreign Language) are central to the school's ethos and it is expected that parents/carers wishing to send their children to this school will support this fully.

Students will be expected to accept and adopt the highest standards of behaviour and parents/carers are expected to support the school in ensuring their child's compliance.

A Secondary Transfer Form must be submitted by Essex residents to the Local Authority by the closing date, 31 October 2016. Residents outside of Essex should comply with their own Local Authority arrangements in respect of completing this form.

Parents/carers should also complete the school's Supplementary Information Form (SIF) (available from the Headteacher at the school: 01277 500990, on our website: [LINK](#), or via e-mail: admin@theongaracademy.org) by the closing date, 31 October 2016, and by 2 October 2016 if you wish your child to take the musical aptitude test. If a SIF is not completed, the Governing Body will apply its admissions policy using the information submitted on the Secondary Transfer Form only, which may result in your child being given a lower priority.

The Ongar Academy and its Governing Body are committed to ensuring consistency of treatment and fairness and will abide by all relevant equality legislation.

OVERSUBSCRIPTION CRITERIA

When the Academy is oversubscribed, after the admission of students with Education, Health or Care Plan (EHCP) where the school is named, the following criteria will be applied, in the order set out below, to decide which students to admit.

- 1) Looked after children and previously looked after children. A looked after child is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions. Previously looked after children are children who ceased to be looked after because they were adopted or became subject to a child arrangements order or special guardianship order). (see the definition in Section 22(1) of the Children Act 1989)

- 2) Where the child has a sibling* currently attending the academy at the time of application, unless the sibling is in the last year of the normal age-range of the school (ie Year 13).

*A 'sibling' means a brother, sister, half brother or sister, adopted brother, adopted sister, step brother, step sister or a child of a parent/carer of a child looked after living permanently at the same address from Monday to Friday.

- 3) Children** of a parent/carer who works at the school as a teacher, administrator or member of the support staff and who have been directly employed by the school on contract for a continued period of two or more years at the date of admission; or of a parent who has been recruited to fill a vacant post for which there is a demonstrable shortage.

**A child is defined by birth or adoption, of a member of staff, or a child by birth or adoption, of a wife/husband/partner of a member of staff living at the member of staff's home from Monday to Friday during term-time; or a child for whom child benefit is paid to a member of staff.

- 4) Children (as defined above) of a parent/carer who was a founder+ member of the school.

+A Founder Member is a parent or guardian whom the school has identified in its discretion as having genuinely played a material role in establishing the school and, where appropriate, whose continued role is deemed by the school to be needed to establish the school in its early years for the benefit of the public as a whole. The Founder Members list is available from the school on request.

- 5) Priority will be given to the students who live nearest* to The Ongar Academy.

*When measuring distances, the home to school distance will be measured using a 'straight line' distance measurement provided by the Essex County Council software.

Should two applicants have the same home to school distance, (not including multiple-birth siblings at the same address who would both be admitted) a random allocation would be made. This will be independently supervised.

Please ensure you complete the In-Year application process for the county in which you live.

APPEALS

All applicants refused a place have a right to appeal to an independent appeal panel constituted and operated in accordance with The School Admission Appeals Code.

To make an appeal regarding the refusal of a place at The Ongar Academy the applicant would need, to appeal within 20 days of the receipt of the refusal of acceptance letter.

The application to appeal should be made in writing to Essex County Council.

The school will publish details of admissions and of the appeals procedures each year. It will establish independent arrangements for appeals, currently administered by Essex County Council against non-admission. Applicants cannot normally apply for a place more than once in an academic year except where exceptional circumstances exist.