



3rd October 2018

Dear Parents and Carers

The Woman in Black - Fortune Theatre -Thursday 8th November 2018

The Ongar Academy is delighted to announce that there will be a theatre trip to see *The Woman in Black* at the Fortune Theatre London on Thursday 8th November 2018 for Year 9 students. This will be a hugely engaging but also educational insight into the stage craft and plot structure of the famous play based on the book by Susan Hill, which they will be studying in English and Drama.

We ask for a contribution of £38.00 per student to cover costs. Payment must be made by WisePay. If you require financial assistance and are eligible for Free School Meals please contact us, as a subsidy from school funds may be available; details should be provided in writing for the Chair of Governors, c/o Finance Assistant.

If an additional cost is incurred relating specifically to your child, you may be asked to reimburse the school.

We strongly advise students not to take personal possessions on school visits unless essential; if non-essential items are taken on school visits, these items should be covered by parents and carers' own insurance.

Parents and carers should be aware that the school reserves the right to cancel any visit, without liability of cost on the part of the school, should circumstances arise where in the view of the school, the health and safety of students or staff could be compromised. The school would be very reluctant to cancel any visit, but this consideration is paramount.

Students will be registered at the normal time of 8:45 am and will attend lessons up until 12:30 pm. The coach is expected to return to The Ongar Academy at approximately 7:00-7:30 p.m. In the event that the coach is delayed by more than 30 minutes, we will ask students to use their mobile phones to contact parents and carers.

Students will need to bring an appropriate packed lunch, drink and snack and wear their school uniform as they will be representing The Ongar Academy. Students eligible for free school meals will need to advise the Catering Manager to arrange a packed lunch.

The Key Contact for this visit, outside of normal school hours, is Mr Osborne, he should only be contacted in case of emergency, on the school telephone number 01277 500990.

Headteacher: Mr. A. Osborne (Acting)

INSPIRING EXCELLENCE





The Ongar Academy

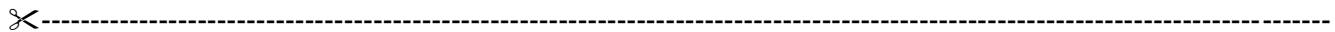
The Ongar Academy
Fyfield Road
Ongar
Essex
CM5 0AN

www.theongaracademy.org
admin@theongaracademy.org
01277 500990

Please complete the reply slip below and return it to the school office by Friday 12th October 2018. Parents and carers should be aware that we cannot guarantee a place on this visit for any student who returns his/her reply slip after the deadline. If there is a lower level of response to this visit than anticipated, parents and carers may be asked for an increased contribution, or the visit may be deemed non-viable and cancelled.

Yours sincerely,

Miss R. Renton
Teacher of English



The Ongar Academy

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Student's Name Form

I would like my son/daughter to take part in the above visit.

I have paid by WisePAY, Payment date.....

Emergency Contact number(s):

E-mail Address

Signed Parent/Carer

Please return to the school office by Friday 12th October 2018

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